CITY OF MANHATTAN BEACH
1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, August 18, 2026
6:00 PM
City Council Chambers and Zoom

ELECTED OFFICIALS

Mayor Joe Franklin
Mayor Pro Tem Nina Trieu Tarnay
Councilmember Steve S. Charelian
Councilmember Amy Thomas Howorth
Councilmember David Lesser

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian
City Attorney Quinn Barrow

City Clerk Liza Tamura
Community Development Director Masa Alkire
Finance Director Libby Bretthauer
Fire Chief Jesse Alexander
Human Resources Director Lisa Jenkins
Information Technology Director Miguel Guardado
Parks and Recreation Director Mark Leyman
Police Chief Rachel Johnson
Public Works Director Ramzi Awwad

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL:

https://www.zoomgov.com/j/1601321409, Meeting ID: 160 132 1409

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

1) eComment at http://www.manhattanbeach.gov/ecomment or
2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD) or email cityclerk@manhattanbeach.gov. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting, including but not limited to providing hand held microphones during the meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 12, 2026, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Certificate of Recognition to Manhattan Beach Police Officer David Gibbons for Receiving the "Officer of the Year" Award at the Mothers Against Drunk Driving (MADD) Law Enforcement Awards Ceremony in Recognition of His Exceptional Dedication to DUI Enforcement and Outstanding Number of DUI Arrests. 26-0503

PRESENT

Attachments: Certificate of Recognition - David Gibbons

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:
(a) notify the public of any changes to the agenda;
(b) remove items from the consent calendar for individual consideration; or
(c) rearrange the order of the agenda.
MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events. If you would like to provide information from your seat, please inform the City Clerk's Office or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Mayor, the Mayor may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. If you would like to provide public comments from your seat, please inform the City Clerk's Office or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

1) eComment at http://www.manhattanbeach.gov/ecomment or
2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

1) Join Zoom Meeting via the internet:

Direct URL: https://www.zoomgov.com/j/1601321409, Meeting ID: 160 132 1409

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 160 132 1409

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

2. City Council Minutes: 26-0486

This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes of August 4, 2026
b) City Council Regular Meeting Minutes of August 4, 2026
(No Budget Impact) (City Clerk Tamura).
APPROVE

Attachments: City Council Adjourned Regular Meeting Minutes of August 4, 2026
City Council Regular Meeting Minutes of August 4, 2026

3. Financial Report: 26-0191

a) Schedule of Demands: June 2026
b) Investment Portfolio for the Month Ending June 30, 2026
c) Preliminary Month-End Report for June 2026
(No Budget Impact) (Finance Director Bretthauer).
ACCEPT REPORT AND DEMANDS

Attachments: Schedule of Demands for June 2026
Investment Portfolio for the month of June 2026
Preliminary Month-End Report for June 2026

4. Consideration of Designation of Mayor Franklin as the Voting Delegate with Mayor Pro Tem Tarnay and Councilmember Howorth as Voting Alternates at the 2026 League of California Cities Annual Conference (September 23-25, 2026); and Authorizing the Delegate and Alternates to Have Voting Authority on the Proposed Resolution(s) Being Considered at the Conference (Budgeted) (City Clerk Tamura). 26-0502

A) APPROVE VOTING DELEGATE AND ALTERNATES
B) AUTHORIZE VOTING AUTHORITY

Attachments: Designation of Voting Delegate/Alternates Form
2026 Annual League of California Cities Conference Resolutions Packet

5. Consideration of: a) Adopting the Investment Policy for Fiscal Year 2026-2027 and b) Delegation of Responsibility for Investing Funds to the City Treasurer (No Budget Impact) (Finance Director Bretthauer). 26-0409

A) ADOPT INVESTMENT POLICY FOR FY 2026-2027

B) DELEGATE RESPONSIBILITY FOR INVESTING FUNDS

Attachments: Investment Policy for Fiscal Year 2026-2027 (Redline Version)
Investment Policy for Fiscal Year 2026-2027 (Clean Version)

6. Consideration of a Resolution Approving Monthly Fees Incurred in Connection with an Employee Fitness Membership Program with American Specialty Health Fitness, Inc. (ASH) (Budgeted) (Human Resources Director Jenkins). 26-0235

ADOPT RESOLUTION NO. 26-0034

Attachments: Resolution No. 26-0034
Amendment No. 1 - American Specialty Health Fitness, Inc.
Agreement - American Specialty Health Fitness, Inc.
Statement of Work No. 1 - American Specialty Health Fitness, Inc.

7. Consideration of a Resolution Approving a Three-Year Memorandum of Understanding with Oceanographic Teaching Stations (OTS) Authorizing the Use of the Roundhouse for Fundraising Events and Approving Alcohol Service (Beer and Wine) for a Special Event on August 28, 2026 (Unbudgeted) (Parks and Recreation Director Leyman). 26-0483

A) ADOPT RESOLUTION NO. 26-0094

B) APPROVE SERVICE OF ALCOHOL AT NEXT SPECIAL EVENT, CURRENTLY SCHEDULED FOR AUGUST 28, 2026

Attachments: Resolution No. 26-0094
2026-2029 Memorandum of Understanding - Oceanographic Teaching Stations, Inc.
2023-2026 Memorandum of Understanding - Oceanographic Teaching Stations, Inc.
2018-2028 OTS Roundhouse Agreement

8. Consideration of a Resolution Approving Amendment No. 2 to the Software-as-a-Service Agreement with Kaizen Laboratories, Inc. in the Amount of $36,000 for an Updated Not-to-Exceed Amount of $106,000 for a Three-Year Term (Budgeted) (Parks and Recreation Director Leyman) 26-0500

ADOPT RESOLUTION NO. 26-0098

Attachments: Resolution No. 26-0098
Amendment No. 2 - Kaizen Laboratories, Inc.

9. Consideration of a Resolution Approving Amendments to the General Services Agreements with Dekra-Lite Industries, Inc., for Holiday Décor and On-Call Decorative Lighting Services in a Combined Amount Not-to-Exceed $219,800 (Budgeted) (Public Works Director Awwad). 26-0285

ADOPT RESOLUTION NOS. 26-0090 AND 26-0091

Attachments:
- Resolution No. 26-0090
- Resolution No. 26-0091
- Agreement and Amendments No. 1 through 4 - Holiday Décor
- Amendment No. 5 - Holiday Décor
- Agreement and Amendment No. 1 - On-Call Decorative Lighting Services
- Amendment No. 2 - On-Call Decorative Lighting Services

10. Consideration of a Resolution Approving Amendment No. 2 to the HF&H Consultants, LLC On-Call Solid Waste Assistance Agreement, at a Cost Not-to-Exceed $394,900 Over Five Years (Budgeted) (Public Works Director Awwad) 26-0459

ADOPT RESOLUTION NO. 26-0089

Attachments:
- Resolution No. 26-0089
- Amendment No. 2 - HF&H Consultants, LLC
- Amendment No. 1 - HF&H Consultants, LLC
- Agreement - HF&H Consultants, LLC

11. Consideration of a Resolution Awarding a Construction Agreement to Kubus LLC for the Police Department Flooring Replacement Project for $274,979.10; Authorizing the City Manager to Approve Additional Work, If Necessary, Not-to-Exceed $27,497.90, Approve the Plans and Specifications for the Project, and Determine the Project to be Categorically Exempt Pursuant to the California Environmental Quality Act. (Continued from the July 21, 2026, City Council Meeting) (Budgeted) (Public Works Director Awwad). 26-0471

ADOPT RESOLUTION NO. 26-0076

Attachments:
- Resolution No. 26-0076
- Agreement - Kubus LLC
- Plans and Specifications
- Budget and Expenditures Summary
- Location Map

12. Consideration of Accepting as Complete Emergency Sewer Main Repair at 400 N. Sepulveda Boulevard Project by W.A. Rasic Construction Company, Inc.; Authorize Filing Notice of Completion with the County Recorder; and Release Retention Amount of $5,629.29 (No Budget Impact) (Public Works Director Awwad). 26-0465

A) ACCEPT

B) AUTHORIZE

Attachments: Location Map

Agreement and Amendment No. 1 - W.A. Rasic Construction Company, Inc.

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item. If you would like to speak from your seat, please inform the City Clerk's Office or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

13. Consideration of: a) Resolutions Regarding Renewal of North Manhattan Beach Business Improvement District (BID) for Fiscal Year 2026-2027, Including Authorization to Collect Assessments, and Agreement with the North Manhattan Beach Business and Professional Association; and b) Appropriation of $90,000 from the Parking Fund to Disburse Reserved BID Funds (Unbudgeted) (Finance Director Bretthauer) (Estimated Time: 15 Min.) 26-0168

A) CONDUCT PUBLIC HEARING
B) ADOPT RESOLUTION NOS. 26-0095 AND 26-0096
C) APPROPRIATE FUNDS AND AUTHORIZE THE DISBURSEMENT OF RESERVED BID FUNDS

Attachments: Resolution No. 26-0095
Resolution No. 26-0096
Agreement - North Manhattan Beach Business & Professional Association (FY 2026-2027)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item. If you would like to speak from your seat, please inform the City Clerk's Office or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

14. Consideration of a Resolution Approving an Exception to the 180-Day Wait Period for a California Employees' Retirement System (CalPERS) Retired Annuitant Under Government Code Sections 7522.56 and 21224 to fill a Critical Need for Conducting Building Inspections in the Community Development Department (No Budget Impact) (Human Resources Director Jenkins) (Estimated Time: 15 Min.) 26-0493

ADOPT RESOLUTION NO. 26-0097

Attachments: Resolution No. 26-0097
Appointment Document

15. Consideration of: a) a Standardized Process for Evaluating and Administering Legacy Special Event Subsidies (No Budget Impact); b) Street Closure for the North Manhattan Beach Business Improvement District (NMBBID) Holiday Stroll and Event Subsidy (Partially Budgeted); and c) Holiday Fireworks Event Subsidy (Partially Budgeted) (Parks and Recreation Director Leyman) (Estimated Time: 1 Hour) 26-0386

A) APPROVE
B) DISCUSS AND PROVIDE DIRECTION
C) APPROPRIATE

Attachments: PowerPoint Presentation
Community Event Subsidy Request Form
Community Event Subsidy Evaluation
Community Event Subsidy Agreement
City and Organizer Contribution Summary

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

16. City Council AB 1234 Reports. 26-0485
RECEIVE AND FILE

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

17. Consideration of a Request by Councilmember Lesser and Councilmember Howorth to Discuss Potential Code Amendments to Allow a Farmers' Market in the Community Commercial Zoning District (City Manager Mirzakhanian). 26-0488
DISCUSS AND PROVIDE DIRECTION

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

18. Agenda Forecast (City Clerk Tamura). 26-0484
INFORMATION ITEM ONLY

19. Commission Minutes: 26-0479
This Item Contains Minutes of the following City Commission Meetings:
a) Cultural Arts Commission Meeting Minutes of February 16, 2026
(Parks and Recreation Director Leyman)
b) Library Commission Meeting Minutes of April 13, 2026
(Parks and Recreation Director Leyman)
c) Library Commission Meeting Minutes of May 11, 2026
(Parks and Recreation Director Leyman)
d) Parks and Recreation Commission Meeting Minutes of May 25, 2026
(Parks and Recreation Director Leyman)
e) Parks and Recreation Commission Meeting Minutes of May 26, 2026
(Parks and Recreation Director Leyman)
f) Cultural Arts Commission Meeting Minutes of June 15, 2026
(Parks and Recreation Director Leyman)
g) Parks and Recreation Commission Meeting Minutes of June 22, 2026
(Parks and Recreation Director Leyman)
h) Planning Commission Meeting Minutes of July 8, 2026
(Community Development Director Alkire)
i) Planning Commission Meeting Minutes of July 22, 2026
(Community Development Director Alkire).
INFORMATION ITEM ONLY

Attachments: Cultural Arts Commission Meeting Minutes of February 16, 2026
Library Commission Meeting Minutes of April 13, 2026
Library Commission Meeting Minutes of May 11, 2026
Parks and Recreation Commission Meeting Minutes of May 25, 2026
Parks and Recreation Commission Meeting Minutes of May 26, 2026
Cultural Arts Commission Meeting Minutes of June 15, 2026
Parks and Recreation Commission Meeting Minutes of June 22, 2026
Planning Commission Meeting Minutes of July 8, 2026
Planning Commission Meeting Minutes of July 22, 2026

Q. CLOSED SESSION

R. ADJOURNMENT

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

September 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting (Cancelled)
September 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
November 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled to November 4 Due to Election)
November 4, 2026 - Wednesday -- 6:00 PM - City Council Meeting
November 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization/Election Results)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

August 24, 2026 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
August 26, 2026 - Wednesday - 3:00 PM - Planning Commission Meeting
August 27, 2026 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
September 9, 2026 - Wednesday - 3:00 PM - Planning Commission Meeting
September 14, 2026 - Monday - 4:00 PM - Library Commission Meeting
September 21, 2026 - Monday - 4:00 PM - Cultural Arts Commission Meeting
September 23, 2026 - Wednesday - 3:00 PM - Planning Commission Meeting
September 24, 2026 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
September 28, 2026 - Monday - 4:00 PM - Parks and Recreation Commission Meeting

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

September 7, 2026 - Monday - Labor Day
October 12, 2026 – Monday – Columbus Day/Indigenous People's Day
November 11, 2026 – Wednesday – Veterans Day
November 26-27, 2026 - Thursday & Friday - Thanksgiving Holiday
December 24, 2026 - Thursday - Christmas Eve (City Hall Closes at 12:00 PM)
December 25, 2026 - Friday - Christmas Day Observed
December 31, 2026 - Thursday - New Year's Eve (City Hall Closes at 12:00 PM)
January 1, 2027 – Friday – New Years Day Observed
January 18, 2027 – Monday – Martin Luther King Day
February 15, 2027 - Monday - Presidents Day