

Parks and Recreation Commission

Regular Meeting

Monday, April 27, 2026

4:00 PM

City Council Chambers and Zoom



APPOINTED OFFICIALS

Chair Tracey Windes

Vice Chair Karen Komatinsky

Commissioner Larry Zimbalist

Commissioner Roberta Schreiner

Commissioner Stephen Doran

Commissioner Russ Allen

Commissioner Ishaan Aggarwal

CITY STAFF

Parks and Recreation Director Mark Leyman

Senior Management Analyst Linda Robb

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S PARKS AND RECREATION COMMISSION WELCOMES YOU!

Meetings are broadcast live through Zoom (Direct URL:

<https://www.zoomgov.com/j/1618115172> , Meeting ID: 161 811 5172

The City continues to offer an opportunity to participate in Parks and Recreation Commission meetings via Zoom and in-person. The Parks and Recreation Commission encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to parksandrecreationcommissions@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the Parks and Recreation Commission and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Parks and Recreation Department for public inspection. Any person who has any question concerning any agenda item may call (310) 802-5448 or email parksandrecreationcommissions@manhattanbeach.gov .

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Parks and Recreation Department at (310) 802-5448 (voice) or (310) 546-3501 (TDD) or email parksandrecreationcommissions@manhattanbeach.gov . Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting, including but not limited to providing hand held microphones during the meeting. The City also provides closed captioning of all its Regular Parks and Recreation Commission Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Mark Leyman, Parks and Recreation Director of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, April 23, 2026, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COMMISSION ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE PARKS AND RECREATION COMMISSION MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. APPROVAL OF AGENDA

This is the time for the Parks and Recreation Commission to:

- (a) notify the public of any changes to the agenda; or*
- (b) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA

E. APPROVAL OF MINUTES

- 1. Parks and Recreation Commission Minutes:

[PRC 26-0007](#)

This Item Contains Minutes of the Parks and Recreation Commission
Adjourned Regular Meeting Minutes of March 23, 2026

APPROVE

Attachments: [Parks and Recreation Commission Adjourned Regular Meeting Minutes of March 23, 2026](#)

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Chair, the Chair may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the Parks and Recreation Commission, including items on the agenda. The Chair may determine whether an item is within the subject matter jurisdiction of the Parks and Recreation Commission. While all comments are welcome, the Brown Act does not allow the Parks and Recreation Commission to take action on any item not on the agenda. If you would like to provide public comments from your seat, please inform the Meeting Clerk or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

The Parks and Recreation Commission encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to parksandrecreationcommissions@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the Parks and Recreation Commission and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council or Commission" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the Meeting Clerk.

G. GENERAL BUSINESS

Each speaker may speak for up to 3 minutes on each general business item. If you would like to speak from your seat, please inform the Meeting Clerk or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

- 2. Consideration of Girl Scout Silver Award Project Proposal - Coyote Awareness Signage at Local Parks

[PRC 26-0009](#)

Attachments: [Project Proposal](#)
[Signage examples](#)

- 3. Parks and Recreation Commission Work Plan 2026-2027

[PRC 26-0008](#)

H. STAFF ITEMS

I. COMMISSION ITEMS

J. ADJOURNMENT

K. FUTURE MEETINGS

May 25, 2026 - Monday - 4:00 PM (Rescheduled to May 26, 2026)
May 26, 2026 - Monday - 4:00 PM (Rescheduled from May 25, 2026)
June 22, 2026 - Monday - 4:00 PM
July 27, 2026 - Monday - 4:00 PM
August 24, 2026 - Monday - 4:00 PM (Cancelled)
September 28, 2026 - Monday - 4:00 PM
October 26, 2026 - Monday - 4:00 PM
November 23, 2026 - Monday - 4:00 PM
December 28, 2026 - Monday - 4:00 PM (Cancelled)



CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
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STAFF REPORT

Agenda Date: 4/27/2026

TO:

Honorable Chair and Commissioners of the Parks and Recreation Commission

FROM:

Mark Leyman, Parks and Recreation Director

SUBJECT:

Parks and Recreation Commission Minutes:

This Item Contains Minutes of the Parks and Recreation Commission Adjourned Regular Meeting Minutes of March 23, 2026

APPROVE

RECOMMENDATION:

The attached minutes are for the Commission's approval:

Attachment(s):

1. Parks and Recreation Commission Adjourned Regular Meeting Minutes of March 23, 2026

**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

March 23, 2026

4:00 PM

Location: Zoom and City Council Chambers, City Hall

A. CALL TO ORDER – Chair Windes called the meeting to order at 4:00 pm.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present (7): Commissioners Allen, Aggarwal, Doran, Schreiner, Zimbalist, Vice Chair Komatinsky, Chair Windes

Absent: (0)

Others present: Parks and Recreation Senior Recreation Supervisor Archie Sherman, Senior Management Analyst (SMA) Linda Robb, Recording Secretary Rosemary Lackow

D. APPROVAL OF AGENDA

It was moved and seconded (Komatinsky/Zimbalist) to approve; motion passed 7-0 by voice vote.

E. APPROVAL OF MINUTES

1. Parks and Recreation Commission Regular Meeting Minutes of February 23, 2026

It was moved and seconded (Komatinsky/Schreiner) to approve as submitted. Motion passed 7-0 by roll call vote.

F. PUBLIC COMMENTS (3-Minute Limit) – None

G. GENERAL BUSINESS

2. Consideration of Veterans Day Event Enhancements (Zimbalist, Doran, Aggarwal):

Committee chair Zimbalist updated, per staff report. The committee has met with Director Leyman and developed an extensive outline for an enhanced city Veterans' Day event which Commissioner Zimbalist reviewed in detail. Three main goals were identified: larger event, more community engagement; and for the holiday to be more meaningful to military veterans.

Commissioner Zimbalist, sharing an aerial map of the proposed event area and staff report, covered:

a. Expansion content (participation by Veterans and Military organizations; and Static Military Displays, and

b. Community Engagement Strategy, involving students, active veterans, and publicity as

well as suggested no cost “wow” enhancements, and strategies for increasing overall attendance.

It was noted that the event area is proposed to include the greenbelt surrounding the existing memorial at the north side of intersection of 15th Street, and only the roadway on Valley adjacent.

The Commission discussed, making the following suggestions, comments:

- If time to plan, can there be a special 5k? or dash for kids? with a dedicated tee shirt.
- Invite Hermosa Beach to participate?
- Engage girl as well as boy scouts
- Clarification: yes, will honor those currently serving in military
- Why not expand area into the Joslyn Center parking lot? And use the MBAC as a staging area?
- Finding community members to engage with: band and choir directors, new MBUSD Superintendent, expected to be on board in April, Little League (for a golf cart parade) local businesses (through Chamber) may want to donate (perhaps create a task force within committee for business outreach - Commissioner Komatinsky can sound out); make a presentation to the Senior Advisory Committee; install street banners (up to six local street locations only; Sepulveda would require special Caltrans permission); see if Hyperion Outfall Serenaders still play? Contact James Gill who is a vet with wide contact.
- Consider: getting business buy-in and support before taking to council; and whether, because of the 250th USA anniversary, this inaugural event perhaps should be kept within more prescribed bounds (so not overwhelming) or should proceed with “Go Big or Go Home!” approach?

Commissioner Komatinsky noted she believes it’s a really great idea that the events will take place over days, not only on only November 11th.

Commissioner Aggarwal shared a draft website for the event that he has developed, reflecting the outline of the committee so far, which received a glowing reception by the Commission.

A motion was made and seconded (Komatinsky/Schreiner) that the Parks and Recreation Commission host an enhanced Veterans Day event on November 11, 2026. Motion passed by roll call, 7-0.

3. Parks and Recreation Work Plan 2026/2027

Senior Recreation Supervisor Archie Sherman presented the Commission’s 2026-2027 Work Plan updates, supplementing the written report.

- Plan projects for 2026-2027 approved: Pay N Play (demo and replacement); Veterans’ Day Event, FIFA26 events; Olympics event. Approved at 2/24/26 council Work Plan workshop.

H. STAFF ITEMS

City Council Recap and Parks and Recreation Department Updates. SRS Sherman informed:

City council actions (March 17, 2026):

- MB Volleyball Open: new 3-year agreement approved, with limited alcohol sales.
- Amended a section of the Public Arts Trust Fund ordinance, enabling the city to use PATF to fund performing arts.
- 250th USA Anniversary (July 2026): approved flyover, placing flags (new) on 71 light posts mainly downtown area, MB branded copy of The Constitution and building off of the annual Salute to Troops at the Concerts in Park, and patriotic lighting on the pier roundhouse, and more. (but no Ferris wheel or parade).

Miscellaneous:

- Missing plaques on pier (13) city is starting to replace 13 stolen on pier - in replacing will adhere stronger with deeper anchoring. It was suggested that the city inventory all city owned plaques.

I. COMMISSION ITEMS

Older Adults Update: Commissioner Schreiner reported on the March 23rd Senior Advisory Committee (SAC) meeting, including updates from Mayor Lesser regarding: Senior and Scout House Community Center status (in plan check with city), and emergency notification procedures (after nearby Chevron explosion – improvements to be explored). Commissioner Schreiner also reported on many popular older adult programs provided through Parks and Recreation.

Student Update: Commissioner Aggarwal reported on several items: college acceptances are being received (he is accepted to UCLA and awaiting others), Scholar Quiz 26, a Mira Costa Model UN trip to New York City where both school and individuals including him as a delegate, received distinctions. Also, boys' volleyball beat Loyola High (exciting comeback win).

School District Update: Commissioner Komatinsky reported: nothing to report, will be a board meeting this week.

J. ADJOURNMENT

At 5:12 pm it was moved and seconded (Aggarwal/Zimbalist) to adjourn to Monday April 27, 2026; motion passed 7-0 by voice vote.



CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
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STAFF REPORT

Agenda Date: 4/27/2026

TO:

Members of the Parks and Recreation Commission

FROM:

Mark Leyman, Parks and Recreation Director
Linda Robb, Senior Management Analyst

SUBJECT:

Consideration of Girl Scout Silver Award Project Proposal - Coyote Awareness Signage at Local Parks

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission review the proposed community service project submitted by Girl Scout, Sohni Chopra, and approve to move the item forward for City Council consideration.

BACKGROUND:

The Parks and Recreation Department receives requests from community-based service organizations, to complete volunteer-led projects on City park property. These projects typically provide capital improvements, beautification, or enhancements that support public use and enjoyment of park facilities.

Girl Scout, Sohni Chopra submitted a proposal on April 14, 2026 requesting approval to complete the attached Silver Award project.

FISCAL IMPACT

There is no fiscal impact to the City. All materials, labor, and associated costs will be provided by volunteers.

DISCUSSION:

Ms. Chopra has submitted a proposal to complete a community service project that will place signs on the greenbelt, at Polliwog Park, and at Sand Dune Park. These signs will teach residents-especially families and children-how to stay safe, protect pets, and respond appropriately if they encounter a coyote. The project will also include a small awareness campaign to ensure the information reaches the community.

The project consists of aluminum sign panels with UV-protected laminate coating that will

prevent fading from sun exposure. The signs will be rust-proof, weatherproof and last for five to ten years.

The Police Department reviewed the proposal for feasibility and suggests that signs be posted along the greenbelt, in parks, and in high-visibility areas where coyotes have been seen, including Manhattan Village, the Manhattan Village soccer fields, and the Senior Villas. Signs should also include the dispatch phone number so residents can report sightings, enabling the Police Department to monitor activity and track problem areas over time.

If approved by the City Council, the project will require coordination with the Police and Parks and Recreation Departments to determine optimal sign locations, and with Public Works to ensure proper oversight of the installation.

Estimated time for completion of the project from fundraising to installation is approximately three months.

ATTACHMENTS:

1. Project proposal
2. Signage examples



Service Project Proposal Form

Submitted On: Apr 14, 2026, 12:13PM PDT

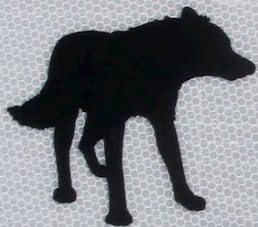
City of Manhattan Beach Parks & Recreation Department

Full Name	First Name: Sohni Last Name: Chopra
Organization (if applicable)	Girl Scouts
Phone Number	5627088465
Email	daniechopra@verizon.net
Preferred Contact Method	Email
Service Award Deadline Date	September 10, 2026 12:00 PM
Project Title	Stay Safe MB: Coyote Awareness Signage at Local Parks
Project Location (specific park/facility/area)	Green belt, pollywog, sand dunes Park area
Brief Description of the Project (What do you want to build/create/improve?)	Post informational signs about coyotes- basic information about them, ways to stay safe, protecting pets, and a QR code to Manhattan Beach coyote website for reporting sightings.
Purpose/Community Benefit: (Why is this project valuable to the community?)	These signs will teach residents—especially families and children—how to stay safe, protect pets, and respond appropriately if they encounter a coyote. The project will also include a small awareness campaign to ensure the information reaches the community.
Are there files attached to this submission?	Yes
Please list the materials you plan to use:	Possibly: Aluminum sign panels (0.040"–0.080") Rust-proof, weatherproof, lasts 5–10+ years. UV-protected laminate coating. Prevents fading from sun exposure U-channel metal posts (most common in cities) OR pressure-treated wooden posts Mounting brackets or pre-drilled holes- Galvanized bolts, nuts, and washers
What is the estimated budget for the project?	\$200-\$500 each location. Approximately \$1500 max
How will materials be funded?	Donations Fundraising
Estimated Start Date	April 28, 2026 12:10 PM
Estimated Completion Date	July 31, 2026 12:10 AM
Will the project require multiple workdays?	Yes
If yes, please describe:	A couple of days to install all posts at each location.
Project Team (List any volunteers, mentors, supervisors, or organizations assisting with the project.)	Myself Friends and family (Hopefully, the city to help install at locations)
Maintenance Plan (Who will maintain the project after completion? What ongoing care is required?)	The materials used should last for many years. Minimal upkeep.
Potential Impacts Please describe any possible impacts to the community during the project (noise, temporary closures, impacts to pathways, etc.)	Temporary noise while installing signs.
Does your project require any of the following? (Staff will help determine this.)	City tools/equipment
Signature Data	First Name: Sohni Last Name: Chopra Email Address: daniechopra@verizon.net

Sohni

Signed at: April 14, 2026 12:13pm America/Los_Angeles

WARNING COYOTES in the AREA



Coyotes are wild animals and can be dangerous. Do not encourage them to approach. They are smart, fast, & will take what they can get.

All Pets **Must** Be Kept Under Direct Control. For Your Safety & the Safety of the Animals...
KEEP THEM AT A DISTANCE!
...NEVER FEED COYOTES!



KEEP ME WILD

Coyotes are smart adaptable canines that have learned to survive, and often thrive in urban and residential areas. Coyotes play an important role in the ecosystem, helping to keep rodent populations under control. They are by nature fearful of humans.

USE WILDLIFE-RESISTANT CONTAINERS



- Always keep trash, recycling, and compost in secure bins.
- Wait to put out trash until the morning of collection.
- Clean garbage and recycling bins with bleach or ammonia.
- Remove unsecured trash, human or pet food, and strongly scented items from yard.

SIMPLE, EFFECTIVE METHODS TO KEEP THEM OUT



- Keep doors and windows closed and locked when unoccupied.
- Bring pets inside at night. Keep livestock in secure pens at night.

SIMPLE, EFFECTIVE METHODS TO KEEP THEM AWAY



- Install motion-activated lights, noise or alarms.
- Install electric fencing to keep coyotes out of chicken coops and animal enclosures.

USE "WILDLIFE-SMART" LANDSCAPING



- Remove bird feeders from yard.
- Plant native flowers to attract birds instead.
- Pick ripe fruit off trees, and promptly collect fruit that falls.
- Trim ground-level shrubbery to reduce hiding places.

NEVER FEED A COYOTE!

FEEDING A COYOTE WILL CAUSE IT TO LOSE ITS NATURAL FEAR OF PEOPLE AND MAY RESULT IN A DANGEROUS SITUATION FOR PEOPLE, PETS, AND COYOTES.

Please visit www.manhattanbeach.gov/coyotes for more information.

Encountering A Coyote With Your Dog: Dos And Don'ts

Dos	Dont's
☑ Stay calm	☒ Run away
☑ Stand Tall	☒ Turn your back
☑ Face the coyote	☒ Approach
☑ Back away slowly	☒ Panic
☑ Make noise	☒ Feed
☑ Carry deterrents	☒ Corner



BE COYOTE AWARE

THEIR LIVES AND YOUR SAFETY DEPEND ON YOU

Coyotes are common throughout North America, including in urban areas. You may see and hear them more during mating season (Dec-Feb) and when juveniles are dispersing from family groups (Sept-Nov). These facts and safety tips will help increase comfort and decrease conflicts when living or recreating near North America's native "Song Dog."

FACTS

- Coyotes are members of the dog family; they are curious, adaptable, and learn quickly.
- Coyotes often mate for life, are devoted parents, and are highly communicative (barks, yips, howls).
- Coyotes weigh 18-35 pounds in the West and 30-60 pounds in the East. They live alone, in pairs, or in small family groups.
- Coyotes eat large numbers of rodents, as well as fruit, vegetation, insects and carrion. They help keep ecosystems vital, healthy and clean.

SAFETY

- **DON'T FEED COYOTES.** Their life and your safety depend on coyotes remaining wild and naturally wary of people.
- Coyotes may be more protective of dens/territories during pup rearing (April-Aug). Walk dogs on leashes. Pick up your small dog if you see a coyote.
- If approached, don't run. Wave arms, make noise and walk toward the coyote until he retreats. Be "Big, Bad and Loud."
- Do not attract a coyote; pick up trash.
- Appreciate coyotes from a distance. Share this information with family and friends.

DO NOT FEED COYOTES. HELP KEEP THEM WILD AND WARY!



PROJECTCOYOTE.ORG





CITY OF MANHATTAN BEACH

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STAFF REPORT

Agenda Date: 4/27/2026

TO:

Members of the Parks and Recreation Commission

FROM:

Mark Leyman, Parks and Recreation Director
Janeth Medina, Administrative Analyst

SUBJECT:

Parks and Recreation Commission Work Plan 2026-2027

RECOMMENDATION:

Staff recommends that the commission discuss the Parks and Recreation Work plan items.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The City Council met on February 24, 2026, to discuss the City Council work plan and provide direction on items related to the Parks and Recreation Commission. The following topics were approved for continued work by the Parks and Recreation Commission.

- Pay N Play - (Windes, City Council directed staff to determine programming costs, revenue projections and long-term options (ie. Demolition of building), At its October 7, 2025 meeting, City Council approved the demolition of the Pay N Play structure and returning the area to temporarily open it up as open space to the public. The area will remain turfed until the library needs assessment is complete, a new project is confirmed and construction begins. This project is on the CIP list and will be reviewed again by City Council after the library needs assessment is completed.
- Veterans' Day Event - (Zimbalist, Doran, Aggarwal) - an ad-hoc committee was formed to evaluate enhancement of city events to honor veterans.
- FIFA- identify and develop opportunities to enhance the event experience for residents, pending City Council direction.
- Olympics- identify and develop opportunities to enhance the event experience for residents, pending City Council direction.

