

Cultural Arts Commission

Regular Meeting

Monday, April 20, 2026

4:00 PM

City Council Chambers and Zoom



APPOINTED OFFICIALS

Chair Suzanne Karger

Vice Chair Carol Patterson

Commissioner Marie Colmey

Commissioner Dana Torrey

Commissioner Ellen Rosenberg

Commissioner Karen Tokashiki

Commissioner Alex Dickey

CITY STAFF

Parks and Recreation Director Mark Leyman

Cultural Arts Senior Supervisor Eric Brinkman

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CULTURAL ARTS COMMISSION WELCOMES YOU!

Meetings are broadcast live through Zoom (Direct URL:

<https://www.zoomgov.com/j/1614440182> , Meeting ID: 161 444 0182

The City continues to offer an opportunity to participate in Cultural Arts Commission meetings via Zoom and in-person. The Cultural Arts Commission encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to parksandrecreationcommissions@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the Cultural Arts Commission and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Parks and Recreation Department for public inspection. Any person who has any question concerning any agenda item may call (310) 802-5448 or email parksandrecreationcommissions@manhattanbeach.gov .

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Parks and Recreation Department at (310) 802-5448 (voice) or (310) 546-3501 (TDD) or email parksandrecreationcommissions@manhattanbeach.gov . Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting, including but not limited to providing hand held microphones during the meeting.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Mark Leyman, Parks and Recreation Director of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, April 16, 2026, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COMMISSION ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CULTURAL ARTS COMMISSION MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

- A. CALL MEETING TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**

D. APPROVAL OF AGENDA

*This is the time for the Cultural Arts Commission to:
(a) notify the public of any changes to the agenda; or
(b) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA

E. APPROVAL OF MINUTES

1. Cultural Arts Commission Minutes:

[CAC 26-0004](#)

This Item Contains the Cultural Arts Commission Adjourned Regular Meeting Minutes of March 16, 2026

APPROVE

Attachments: [Cultural Arts Commission Adjourned Regular Meeting Minutes of March 16, 2026](#)

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Chair, the Chair may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the Cultural Arts Commission, including items on the agenda. The Chair may determine whether an item is within the subject matter jurisdiction of the Cultural Arts Commission. While all comments are welcome, the Brown Act does not allow the Cultural Arts Commission to take action on any item not on the agenda. If you would like to provide public comments from your seat, please inform the Meeting Clerk or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

The Cultural Arts Commission encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to parksandrecreationcommissions@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the Cultural Arts Commission and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council or Commission" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the Meeting Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

<https://www.zoomgov.com/j/1614440182> , Meeting ID: 161 444 0182

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for the Cultural Arts Commission consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 161 444 0182

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for Cultural Arts Commission consideration.*

G. GENERAL BUSINESS

Each speaker may speak for up to 3 minutes on each general business item. If you would like to speak from your seat, please inform the Meeting Clerk or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

2. Cultural Arts Commission 2026-2027 Work Plan

[CAC 26-0005](#)

H. STAFF ITEMS

Cultural Arts Division Updates

PATF Budget Update

City Council Updates

I. COMMISSION ITEMS

J. ADJOURNMENT

K. FUTURE MEETINGS

May 18, 2026 – Monday – 4:00 PM

June 15, 2026 – Monday – 4:00 PM

July 20, 2026 – Monday – 4:00 PM

August 17, 2026 – Monday – 4:00 PM (Cancelled)

September 21, 2026 – Monday – 4:00 PM

October 19, 2026 – Monday – 4:00 PM

November 16, 2026 – Monday – 4:00 PM

December 21, 2026 – Monday – 4:00 PM (Cancelled)



CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

STAFF REPORT

Agenda Date: 4/20/2026

TO:

Honorable Chair and Commissioners of the Cultural Arts Commission

THROUGH:

Mark Leyman, Parks and Recreation Director

FROM:

Eric Brinkman, Cultural Arts Senior Supervisor

SUBJECT:

Cultural Arts Commission Minutes:

This Item Contains the Cultural Arts Commission Adjourned Regular Meeting Minutes of March 16, 2026

APPROVE

RECOMMENDATION:

The attached minutes are for the Commission's approval:

Attachment(s):

1. Cultural Arts Commission Adjourned Regular Meeting Minutes of March 16, 2026

CITY OF MANHATTAN BEACH
MINUTES OF THE CULTURAL ARTS COMMISSION

March 16, 2026

Location: Manhattan Beach City Council Chambers

Hybrid (in-person/Zoom)

1400 Highland Avenue, Manhattan Beach, CA 90266

A. CALL TO ORDER

Chair Karger called the meeting to order at 4:00 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: (6), Rosenberg, Tokashiki, Colmey, Torrey, Vice Chair Patterson, Chair Karger.

Absent: (1) Dickey

Staff present: Senior Recreation Supervisor (SRS) Eric Brinkman, Senior Management Analyst (SMA) Linda Robb, Recording Secretary Rosemary Lackow

D. APPROVAL OF AGENDA

It was moved and seconded (Rosenberg/Patterson) to approve the agenda, (no change). Motion passed unanimously by roll call vote 6-0-1 (Dickey absent).

E. APPROVAL OF MINUTES

1. Cultural Arts Commission Minutes - Regular Meeting: February 18, 2026

It was moved and seconded (Tokashiki/Rosenberg) to approve subject to revision proposed by Colmey as noted below. Motion passed unanimously by roll call vote: 6-0-1 (Dickey absent).

Revised paragraph G(c) (Public Art Master Plan Revision) to read:

c. Commissioner Colmey updated: the committee is meeting, has narrowed a list of potential community members. It is anticipated that the community member selection process will be completed and the PAMP kick-off initial meeting will be scheduled towards the end of March, with a goal of a final recommendation to be presented to the council in late March/April 2027.

F. PUBLIC COMMENTS – None

G. GENERAL BUSINESS

2. Cultural Arts Commission Work Plan for 2026/2027. SRS Brinkman, with input from the Commission, provided brief updates as follows.

a. New Art Initiatives

- i. Public Art Brochure. Chair Karger led discussion about the art tour held in January and possible tweaks. Consensus: best group size would be 8-10; for next tour on the east side there will be less topography and walking distance, so possibly more can be accommodated in each group; groups would embark from the Manhattan Beach Arts Center .
- ii. Poet Laureate (Patterson, Colmey, Torrey) Commissioner Torrey and Vice Chair Patterson noted additions/revisions to the draft prospectus including:
 - 1) Insert two simple program goals: 1) (to) create a forum for expression of ideas; 2) educate and promote the poetic form.
 - 2) Deliverables: Vice Chair Patterson suggested a menu of items (bulleted below); list not meant to be specific strict recipe to follow, but a menu of suggestions.
 - Youth: school poetry/art workshop, or summer camp;
 - Teens: MBAC class, involving Shannon’s high school group and/or the MB Poetry Circle (through Parks and Recreation Department Older Adults programming);
 - Families: poetry component incorporated into a city exhibit opening or a small event at historic “red house”;
 - Seniors: specific event, coordinated with the MB Poetry Circle;
 - Specific significant community events: PL invited to recite a poem (e.g. booth at Hometown Fair, or at Veterans’ Day celebration etc.).

It was agreed that there should be a minimum (4) deliverables and perhaps the Poet Laureate be asked to keep a log perhaps in first year, of accomplished activities and what worked or what might be done differently.

Chair Karger recalled that the prior discussion set compensation dollar amounts: \$8,000 for two years plus \$5,000 for materials.

SRS Brinkman recalled also that the committee suggested that the laureate be required to create at least 2 original poems to be made part of the city’s permanent collection.

Regarding discussion with LA County Public Library, SRS Brinkman reported: the teen librarian is very interested, the County has given some options to work collaboratively while they cannot take on a whole new program they will assist to bring to market with some staffing and allow use of library space.

SRS Brinkman clarified that oversight of the program would be the responsibility of city cultural arts staff.

Commissioner Patterson reported that *pages* bookstore expressed interest in participating and she feels that there is still a lot of community enthusiasm for this program.

SRS Brinkman directed the next step: he will work with the committee which will gather info and revise the prospectus so that it has a clear scope of work, citing examples: “Create one piece of programming for youth”, or “Create two writings”. The revised document will then be brought to the Commission.

- b. Memorial for the Fallen (Tokashiki, Torrey, Karger): SRS Brinkman updated: 21 submissions are received of which 90% are qualified. Most have memorial experience; 50% are from California (but none “local”); others are from central US or New York. The next step will be for the APPC to review the submissions – after which a “short list” will be recommended which will come before the CA Commission which will review and in turn make a recommendation to City Council which will vote on a finalist and approve funding.
- c. Public Art Master Plan (PAMP) Revision (Colmey, Rosenberg): Commissioner Colmey updated, noting that two excellent community members have joined the committee; there is a high energy and enthusiasm.

SRS Brinkman informed that at tomorrow’s City Council meeting he will be requesting funding for one PAMP consultant through the General Fund, not the Public Arts Fund (PAF). This is due to the city legal counsel’s recent opinion that only “works of art” – such as Bruce’s Beach (vs. a “plan”, such as PAMP) can be funded through the trust fund as the enabling ordinance is currently written. If a General Fund allocation (simple approval process) is not approved – the project will be implemented in-house by staff. A public hearing on a narrow revision of the PAF ordinance, requesting a change to allow the fund to cover performing arts is scheduled also at tomorrow’s City Council meeting.

Commissioner Colmey expressed gratitude for staff going for funding and emphasized that the PAMP needs to address how city artworks (all of them) will be maintained and the kickoff date for the project still is expected to be by March 31st. The committee will continue its public outreach (can be tied into the art tours).

- d. Bruce’s Beach Public Artwork (Karger, Patterson): SRS Brinkman gave a brief update with a proposed 8-step timeline: (1) Contract execution - end of April, ’26; (2) Design development - end May. ’26; (3) Finalize Design - end of July, ’26; (4) Plan check (5) Fabrication – end of Dec ’26; (6) Packing, shipping, delivery – end Jan ’27; (7) Installation, oversight - end March, ’27; and (8) Dedication of artwork - April 2027. Due to the nearby storm infiltration project, the dedication may be held off until 2028, possibly tied to Juneteenth. The artist (Banks) can provide programming services for the eventual dedication.

3. Cultural Arts Work Plan Fiscal Year 2027

SRS Brinkman updated that Director Leyman brought the 2027 Work Plan (as recommended by the Commission) to council recently, adoption scheduled for May 19th. There were no significant questions or issues raised by the City Council. The next Work Plan will include utility box beautification (under Olympics related items).

H. STAFF ITEMS

Cultural Arts Division updates (2027): SRS Brinkman announced:

- ACE (Annual Community Exhibition) applications window is 4/6 - 5/15. Can be submitted either digitally on the city website portal or physically at City Hall and Joslyn Center.
- Events:
March 21st, 22nd: 3-hr Easter Bunny Glaze Lab - MBAC

Spring class registration: 3/2 residents / 3/16 non-residents
April 3rd Jasmine Baetz, Visiting artist series – Live Oak Ceramic studio & MBAC
March 25, April 29, May 20: Raku program - evenings

Recording Secretary Lackow announced the SBCCOG General Assembly, March 26th “Let the Games Begin – How Sports and Entertainment are Shaping the South Bay”, at Westdrift Hotel, MB. One panel will be discussing community art issues; a free event, all encouraged to attend.

PAF budget update: SRS Brinkman updated: Public Arts Fund has not changed: balance of about \$1.6 million, about \$1 million allocated and about \$600 thousand unallocated. A windfall of new funding is expected with projects “in the works” such as the High Rose residential development (Highland/Rosecrans) and Fry’s site on Sepulveda.

City Council updates:

- March 17 (tomorrow) City Council public notice on Public Art Trust Fund Ordinance revision. Staff is proposing that with this change, city costs for performances (Concerts in Park, Shakespeare in the Park, etc.) could be funded through PAF.

I. COMMISSION ITEMS

Vice Chair Patterson announced the Fiddler on the Roof production at the Manhattan Beach Community Church.

Commissioner Tokashiki noted that the Home Town Fair Committee is still looking for volunteers for the Fair Board; interviews the week of 3/24; can apply online.

Chair Karger noted that the commission will be dark in August and December due to scheduling conflicts.

J. ADJOURNMENT

At 5:16 pm Chair Karger called for adjournment, with no opposition, to April 20.



CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

STAFF REPORT

Agenda Date: 4/20/2026

TO:

Honorable Chair and Commissioners of the Cultural Arts Commission

THROUGH:

Mark Leyman, Parks and Recreation Director

FROM:

Mark Leyman, Parks and Recreation Director
Eric Brinkman, Cultural Arts Senior Supervisor
Janeth Medina, Administrative Analyst

SUBJECT:

Cultural Arts Commission 2026-2027 Work Plan

RECOMMENDATION:

Staff recommends that the commission discuss the Cultural Arts Commission Work Plan items.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary

DISCUSSION:

1. Work Plan Item Discussion
 - a. New Art Initiatives
 - i. Public Art Brochure
 - ii. Poet Laureate
 - b. Memorial for the Fallen
 - c. Public Art Master Plan Revision
 - d. Bruce's Beach Public Artwork