

Cultural Arts Commission

Regular Meeting

Monday, March 16, 2026

4:00 PM

City Council Chambers and Zoom



APPOINTED OFFICIALS

Chair Suzanne Karger

Vice Chair Carol Patterson

Commissioner Marie Colmey

Commissioner Dana Torrey

Commissioner Ellen Rosenberg

Commissioner Karen Tokashiki

Commissioner Alex Dickey

CITY STAFF

Parks and Recreation Director Mark Leyman

Cultural Arts Senior Supervisor Eric Brinkman

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CULTURAL ARTS COMMISSION WELCOMES YOU!

Meetings are broadcast live through Zoom (Direct URL:

<https://www.zoomgov.com/j/1614440182> , Meeting ID: 161 444 0182

The City continues to offer an opportunity to participate in Cultural Arts Commission meetings via Zoom and in-person. The Cultural Arts Commission encourages the public to participate by submitting comments in advance of the meeting, no later than 3:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to parksandrecreationcommissions@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the Cultural Arts Commission and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Parks and Recreation Department for public inspection. Any person who has any question concerning any agenda item may call (310) 802-5448 or email parksandrecreationcommissions@manhattanbeach.gov .

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Parks and Recreation Department at (310) 802-5448 (voice) or (310) 546-3501 (TDD) or email parksandrecreationcommissions@manhattanbeach.gov . Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting, including but not limited to providing hand held microphones during the meeting.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Mark Leyman, Parks and Recreation Director of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, March 12, 2026, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COMMISSION ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CULTURAL ARTS COMMISSION MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. APPROVAL OF AGENDA

*This is the time for the Cultural Arts Commission to:
(a) notify the public of any changes to the agenda; or
(b) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA

E. APPROVAL OF MINUTES

1. Cultural Arts Commission Minutes:

[CAC 26-0001](#)

This Item Contains Minutes of the Cultural Arts Commission Adjourned
Regular Meeting Minutes of February 18, 2026.

Attachments: [Cultural Arts Commission Adjourned Regular Meeting Minutes -
February 18, 2026](#)

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Chair, the Chair may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the Cultural Arts Commission, including items on the agenda. The Chair may determine whether an item is within the subject matter jurisdiction of the Cultural Arts Commission. While all comments are welcome, the Brown Act does not allow the Cultural Arts Commission to take action on any item not on the agenda. If you would like to provide public comments from your seat, please inform the Meeting Clerk or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

The Cultural Arts Commission encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to parksandrecreationcommissions@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the Cultural Arts Commission and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council or Commission" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the Meeting Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

<https://www.zoomgov.com/j/1614440182> , Meeting ID: 161 444 0182

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for the Cultural Arts Commission consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 161 444 0182

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for Cultural Arts Commission consideration.*

G. GENERAL BUSINESS

Each speaker may speak for up to 3 minutes on each general business item. If you would like to speak from your seat, please inform the Meeting Clerk or raise your hand. Staff will provide a handheld microphone to ensure your comments are heard.

2. Cultural Arts Commission 2026-2027 Work Plan

[CAC 26-0003](#)

H. STAFF ITEMS

Cultural Arts Division Updates

PATF Budget Update

City Council Updates

I. COMMISSION ITEMS

J. ADJOURNMENT

K. FUTURE MEETINGS

April 20, 2026 – Monday – 4:00 PM

May 18, 2026 – Monday – 4:00 PM

June 15, 2026 – Monday – 4:00 PM

July 20, 2026 – Monday – 4:00 PM

August 17, 2026 – Monday – 4:00 PM (Cancelled)

September 21, 2026 – Monday – 4:00 PM

October 19, 2026 – Monday – 4:00 PM

November 16, 2026 – Monday – 4:00 PM

December 21, 2026 – Monday – 4:00 PM (Cancelled)



CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

STAFF REPORT

Agenda Date: 3/16/2026

TO:

Honorable Chair and Commissioners of the Cultural Arts Commission

THROUGH:

Mark Leyman, Parks and Recreation Director

FROM:

Eric Brinkman, Cultural Arts Senior Supervisor

SUBJECT:

Cultural Arts Commission Minutes:

This Item Contains Minutes of the Cultural Arts Commission Adjourned Regular Meeting Minutes of February 18, 2026.

RECOMMENDATION:

The attached minutes are for the Commission's approval:

Attachment(s):

1. Cultural Arts Commission Adjourned Regular Meeting Minutes - February 18, 2026

CITY OF MANHATTAN BEACH
MINUTES OF THE CULTURAL ARTS COMMISSION

February 18, 2026

Location: Manhattan Beach City Council Chambers
Hybrid (in-person/Zoom)

1400 Highland Avenue, Manhattan Beach, CA 90266

Per Government Code §54953 (b)

Teleconference by Commissioner Ellen Rosenberg – 35 West 15th Street, Unit 12d, New York, NY 10011 &
Commissioner Ellen Rosenberg – 3/177 Edgeware Rd. Edgeware, Christchurch, New Zealand 8013

A. CALL TO ORDER

Vice Chair Patterson called the meeting to order at 4:04 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: (6), Rosenberg (remote), Tokashiki, Colmey, Torrey, Vice Chair Patterson, Chair Karger (remote).

Absent: (1) Dickey

Staff present: Senior Recreation Supervisor (SRS) Eric Brinkman, Senior Management Analyst (SMA) Linda Robb, Recording Secretary Rosemary Lackow

D. APPROVAL OF AGENDA

It was moved and seconded (Colmey/Tokashiki) to approve the agenda, no changes. Motion passed unanimously by roll call: 6-0-1 (Dickey absent).

E. APPROVAL OF MINUTES

Cultural Arts Commission Regular Meeting Minutes: January 21, 2026

It was moved and seconded (Torrey/Tokashiki) to approve as submitted. Motion passed unanimously by roll call vote: 6-0-1 (Dickey absent).

F. PUBLIC COMMENTS

Bob Perkins, resident, urged that the city create a Poet Laureate program, in that it will greatly benefit the city, does not require a large amount of funding, is affordable under the art trust fund and will not significantly impact staffing. He disclosed that, while he may be a candidate for the position, his purpose in speaking is strictly regarding the merits of having a Poet Laureate.

Steve DeBaets, board member, Friends of the Senior and Scout House Center, informed that a donor recognition wall is planned to be included in the interior of the new center; the board may be looking to the Cultural Arts Commission for review/direction on that project; ground-breaking is estimated as early as Fall, 2026.

G. GENERAL BUSINESS

Cultural Arts Commission Work Plan for 2025/2026

SRS Brinkman, with input from the Commission, provided brief updates.

a. New Art Initiatives

- i. Poet Laureate (Patterson, Colmey) Vice Chair Patterson updated: as the County has informed that it cannot adopt the city's proposed program (as it's a County not City library), the committee continues to reach out to entities that may assist or be interested such as local bookstores pages and Barnes and Noble. The committee will work on rewriting the proposal and meet soon to discuss; she feels that there is still a lot of enthusiasm in the community.

b. Memorial for the Fallen (Tokashiki, Torrey, Karger): staff continues to recruit submissions through a "Call for Artists" RFQ, open until February 23rd. Once RFQ closes, submissions will be vetted and prepped for review and he will convene the Ad Hoc committee to discuss the selection process which will be as follows: APPC recommendation short list → to CAC for a recommended short list → to City Council - approval of finalist, allocation of funding through Public Art Trust Fund.

c. Public Art Master Plan Revision (Colmey, Rosenberg): Commissioner Colmey updated: the committee in meeting, has narrowed a list of potential consultants. It is anticipated that the selection process will kick off towards the end of March, with a recommendation to the council late March/April.

d. Bruce's Beach Public Artwork (Karger, Patterson): on February 17 city council selected April Banks' "Building Paradise" as finalist, with direction that the artist and APPC work out and fine-tune the design to address some concerns regarding line-of-sight and materials to mitigate potential vandalism. These minor adjustments will take some engagement, but it is anticipated that the project will start late summer or fall and be completed within a year from now.

Vice Chair Patterson invited public comments; there were none.

H. STAFF ITEMS

Cultural Arts Division updates: SRS Brinkman announced:

- 2/21/26: "Summer Camp Expo" at American Martyrs – families can explore variety of camps, see live demonstrations
- 3/2/26 Spring/Summer camp class sign-ups for residents begins
- Summer Clay Camp for kids (new) – 4-day camps hosted at MBAC (end of June through mid-August)
- Stop-motion 4-day animation camp (new) at MBAC, July 27 – July 30

PATF budget update: Public Art Trust Fund: balance of \$1.6 million, approx. approx. \$1 million allocated and \$591 thousand unallocated.

I. COMMISSION ITEMS

Commissioner Tokashiki gave a status report on the public art brochure project, noting the robust attendance (60) at the January 31st tour of the downtown. The committee will now discuss next steps, whether to expand to other areas of the city, frequency, etc. Commissioner Karger thanked all commissioners for making the inaugural tour a success; feels consensus is that the event should occur at least once/year, definitely do again.

Commissioner Tokashiki announced that the Fair Board is looking for volunteers – spread the word!
(see www.mbfair.org)

Commissioner Tokashiki asked for an update on the public art conservation/repair work; SRS Brinkman reported that repairs are going forward for the first 6 projects on the list; he will provide an update at a future meeting.

J. ADJOURNMENT

At 4:32 pm it was moved and seconded (Torrey/Colmey) to adjourn the meeting to March 16th , 4:00 pm; motions passed unanimously.

DRAFT



CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

STAFF REPORT

Agenda Date: 3/16/2026

TO:

Honorable Chair and Commissioners of the Cultural Arts Commission

THROUGH:

Mark Leyman, Parks and Recreation Director

FROM:

Eric Brinkman, Cultural Arts Senior Supervisor
Janeth Medina, Administrative Analyst

SUBJECT:

Cultural Arts Commission 2026-2027 Work Plan

RECOMMENDATION:

Staff recommends that the commission discuss the Cultural Arts Commission Work Plan items.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

1. Work Plan Item Discussion
 - a. New Art Initiatives
 - i. Public Art Brochure
 - ii. Poet Laureate
 - b. Memorial for the Fallen
 - c. Public Art Master Plan Revision
 - d. Bruce's Beach Public Artwork
2. Work Plan Fiscal Year 2027 Discussion