CITY OF MANHATTAN BEACH
1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, December 16, 2025
6:00 PM
City Council Chambers and Zoom

ELECTED OFFICIALS

Mayor David Lesser
Mayor Pro Tem Joe Franklin
Councilmember Nina Trieu Tarnay
Councilmember Steve S. Charelian
Councilmember Amy Thomas Howorth

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian
City Attorney Quinn Barrow

City Clerk Liza Tamura
Finance Director Libby Bretthauer
Human Resources Director Lisa Jenkins
Parks and Recreation Director Mark Leyman
Police Chief Rachel Johnson
Fire Chief Jesse Alexander
Community Development Director Masa Alkire
Interim Public Works Director Toufic Semaan
Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: https://www.zoomgov.com/j/1601321409, Meeting ID: 160 132 1409).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

1) eComment at http://www.manhattanbeach.gov/ecomment or
2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD) or email cityclerk@manhattanbeach.gov. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, December 10, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Mayor for the Day, Jack Sapanza

C. ROLL CALL

D. CEREMONIAL CALENDAR

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:
(a) notify the public of any changes to the agenda;
(b) remove items from the consent calendar for individual consideration; or
(c) rearrange the order of the agenda.
MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Mayor, the Mayor may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

1) eComment at http://www.manhattanbeach.gov/ecomment or
2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

1) Join Zoom Meeting via the internet:

Direct URL: https://www.zoomgov.com/j/1601321409, Meeting ID: 160 132 1409

During the meeting you will need to use the “raise hand” button through Zoom at the time the Agenda Item is being presented for City Council consideration.

2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 160 132 1409

*During the meeting you will need to enter *9 on the phone’s dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: 25-0581
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes of December 2, 2025
b) City Council Regular Meeting Minutes of December 2, 2025
(No Budget Impact) (City Clerk Tamura).
APPROVE

Attachments: City Council Adjourned Regular Meeting Minutes of December 2, 2025
City Council Regular Meeting Minutes of December 2, 2025

2. Financial Report: 25-0565
a) Schedule of Demands: October 2025
b) Investment Portfolio for the Month Ending October 31, 2025
c) Month End Report for Month Ending October 31, 2025
(No Budget Impact) (Finance Director Bretthauer).
ACCEPT REPORT AND DEMANDS

Attachments: Schedule of Demands for October 2025
Investment Portfolio for October 2025
Month End Report October 2025

3. Consideration and Approval of the 2026 City Council and Commissions Meeting Calendars (No Budget Impact) (City Clerk Tamura). 25-0584
APPROVE

Attachments: 2026 City Council Meeting Calendar

4. Consideration of List of Appointments Made by the City Council to All Regular and Ongoing Boards and Commissions (No Budget Impact) (Maddy Act) (City Clerk Tamura). 25-0583
APPROVE

Attachments: 2025 Maddy Act List

5. Consideration of a Resolution Accepting 2024 State Homeland Security Program Grant Funds in the Amount of $60,000 for the Purchase of Law Enforcement Equipment (Not Budgeted) (Police Chief Johnson). 25-0528

A) ADOPT RESOLUTION NO. 25-0132

B) APPROPRIATE FUNDS

Attachments: Resolution No. 25-0132

Agreement - State Homeland Security Program Grant

6. Consideration of a Resolution Awarding a Professional Design Services Agreement to DVDCreative in a Not-to-Exceed Amount of $361,009 for the Sand Dune Park Improvements Project (Budgeted) (Interim Public Works Director Semaan). 25-0419

ADOPT RESOLUTION NO. 25-0134

Attachments: Resolution No. 25-0134

Agreement - DVDCreative

Location Map

7. Consideration of a Resolution Approving the Updated 2026 Title VI Program and Authorizing the City Manager to sign the Title VI Policy Statement for the City of Manhattan Beach Pursuant to the Federal Transit Administration Circular 4702.1B for Federal Transit Administration Grant Recipients to Remain Eligible to Receive Grant Program Funds (No Budget Impact) (Parks and Recreation Director Leyman and Interim Public Works Director Semaan). 25-0553

ADOPT RESOLUTION NO. 25-0142

Attachments: Resolution 25-0142

2026 Title VI Program for City of Manhattan Beach

Location Map

8. Consideration of a Resolution Approving Amendment No. 6 to the Agreement with Granicus for Civic Engagement Upgrades with an Additional Amount of $21,429, for a New Not-to-Exceed Total Amount of $1,120,717 (Budgeted) (Information Technology Director Guardado and City Clerk Tamura). 25-0580

ADOPT RESOLUTION NO. 25-0146

Attachments: Resolution No. 25-0146

Amendment No. 6 - Granicus

9. Consideration of a Resolution Approving a Five-Year Agreement with Pegasus Studios for Broadcast Professional Services with a Not-to-Exceed Total Amount of $900,000 (Budgeted) (Information Technology Director Guardado). 25-0588

ADOPT RESOLUTION NO. 25-0145

Attachments: Resolution No. 25-0145
Agreement - Pegasus

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

10. Hearing to Consider Resolutions Awarding a Construction Agreement to Zusser Company, Inc. in the Amount of $27,839,691, including Contingency; Approving the Professional Services Agreement with Transtech Engineers, Inc. in the Amount of $1,095,755 for Construction Management and Inspection Services; and Approving Amendment No.2 to the Professional Services Agreement with CWE in the Amount of $521,380 for Additional Design Services for the 28th Street Stormwater Infiltration Project (Budgeted) (Supplemented Report; Continued from the December 2, 2025, City Council Meeting) (Interim Public Works Director Semaan). 25-0587

(Estimated Time: 1 Hr.)

ADOPT RESOLUTION NOS. 25-0135, 25-0136, AND 25-0137

Attachments: Resolution No. 25-0135
Agreement - Zusser Company, Inc.
Resolution No. 25-0136
Agreement - Transtech Engineers, Inc.
Resolution No. 25-0137
Amendment No.2 - CWE
Agreement and Amendment No. 1 - CWE
Location Map
Budget Expenditures Summary Report
Correspondence
PowerPoint Presentation - 28th Street SW Infiltration Project

11. Consideration of Temporarily Allowing Short-Term Rentals Citywide During the 2026 FIFA World Cup and 2028 Summer Olympic/Paralympic Games (Not Budgeted) (Community Development Director Alkire). 25-0545

(Estimated Time: 1 Hr.)

DISCUSS AND PROVIDE DIRECTION

Attachments:
- Community Survey Results (True North and Flashvote)
- MBMC Chapter 4.88 (Transient Uses Including Short-Term Rentals)
- Ordinance Nos. 15-0009 and 15-0010
- Ordinance No. 19-0007 and Resolution No. 19-0011
- Ordinance No. 22-0010
- Short-term Rental Regulations in Other Coastal Jurisdictions
- September 16, 2025, City Council Staff Report (Weblink Provided
- PowerPoint Presentation

12. Consideration of the Preferred Option to Replace the Existing Escalators at the Metlox Parking Structure In-Kind (Budgeted) (Interim Public Works Director Semaan). 25-0445

(Estimated Time: 30 Min.)

DISCUSS AND PROVIDE DIRECTION

Attachments:
- Location Map
- Maintenance Agreement - Metlox
- PowerPoint Presentation

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

13. City Council AB 1234 Reports. 25-0564

RECEIVE AND FILE

14. Consideration of a Request by Councilmember Charelian and Mayor Lesser to Discuss an Annual Informational Item to City Council Regarding the Fiscal Impacts of Holiday Parking Meter Bagging (City Manager Mirzakhanian). 25-0594

DISCUSS AND PROVIDE DIRECTION

15. Consideration of a Request by Mayor Lesser and Councilmember Howorth to Discuss Pursuing an E-Bike Pilot Program to Allow for Enhanced Enforcement (City Manager Mirzakhanian). 25-0595

DISCUSS AND PROVIDE DIRECTION

16. Consideration of a Request by Mayor Lesser and Councilmember Howworth to Discuss the Reintroduction of City Council Assignments to Manhattan Beach Unified School District Schools (City Manager Mirzakhanian). 25-0596
DISCUSS AND PROVIDE DIRECTION

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

17. Agenda Forecast (City Clerk Tamura). 25-0585
INFORMATION ITEM ONLY

18. Commission Minutes: 25-0582
This Item Contains Minutes of the following City Commission Meetings:
a) Parking and Public Improvements Commission Meeting Minutes of September 25, 2025
(Community Development Director Alkire)
b) Library Commission Meeting Minutes of October 14, 2025
(Parks and Recreation Director Leyman)
c) Cultural Arts Commission Meeting Minutes of October 20, 2025
(Parks and Recreation Director Leyman)
d) Parks and Recreation Commission Meeting of October 27, 2025
(Parks and Recreation Director Leyman).
INFORMATION ITEM ONLY

Attachments: Parking and Public Improvements Commission Meeting Minutes of September 25, 2025
Library Commission Meeting Minutes of October 14, 2025
Cultural Arts Commission Meeting Minutes of October 20, 2025
Parks and Recreation Commission Meeting Minutes of October 27, 2025

19. Recent Planning Commission Quasi-Judicial Decision: 25-0590
Master Use Permit Amendment to allow for the on-site sale and service of distilled spirits in addition to the existing beer and wine sales and service in conjunction with food service at an eating and drinking establishment located at 1131 Manhattan Avenue (Coucou) (Community Development Director Alkire).
INFORMATION ITEM ONLY

Q. CLOSED SESSION

R. ADJOURNMENT

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

January 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting (Cancelled)
January 13, 2025 - Tuesday -- 5:00 PM - Development Fees Impact
January 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 24, 2026 - Tuesday -- 6:00 PM - City Council Work Plan
March 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
March 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 28, 2025 - Tuesday -- TBD - Boards and Commissions Interviews
May 5, 2026 - Tuesday -- 6:00 PM - City Council Meeting
May 12, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session
May 19, 2026 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
May 26, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session
June 2, 2026 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2026 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2026 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2026 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
November 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled to November 4, 2026, Due to General Municipal Elections)
November 4, 2026 -- Wednesday -- 6:00 PM - City Council Meeting (Rescheduled from November 3, 2026, Due to General Municipal Elections)
November 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting (Certification of the November 3, 2026, General Municipal Elections)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

December 22, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
December 24, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
January 12, 2026 - Monday - 4:00 PM - Library Commission Meeting
January 14, 2026 - Wednesday - 3:00 PM - Planning Commission Meeting
January 19, 2026 - Monday - 4:00 PM - Cultural Arts Commission Meeting
January 22, 2026 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
January 26, 2026 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
January 28, 2026 - Wednesday - 3:00 PM - Planning Commission Meeting
February 9, 2026 - Monday - 4:00 PM - Library Commission Meeting
February 11, 2026 - Wednesday - 3:00 PM - Planning Commission Meeting
February 16, 2026 - Monday - 4:00 PM - Cultural Arts Commission Meeting
February 23, 2026 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
February 25, 2026 - Wednesday - 3:00 PM - Planning Commission Meeting
February 26, 2026 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)
December 25, 2025 - Thursday - Christmas Day Observed
December 31, 2025 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)
January 1, 2026 – Thursday – New Years Day Observed
January 19, 2026 – Monday – Martin Luther King Day
February 16, 2026 - Monday - Presidents Day
May 25, 2026 – Monday – Memorial Day
June 19, 2026 - Friday - Juneteenth National Independence Day
July 3, 2026 - Friday - Observance of Independence Day, Saturday, July 4, 2026
September 7, 2026 - Monday - Labor Day
October 12, 2026 – Monday – Columbus Day/Indigenous People's Day
November 11, 2026 – Wednesday – Veterans Day
November 26-27, 2026 - Thursday & Friday - Thanksgiving Holiday