



2025 COMM DEV SCHEDULE

Monday - Thursday 8:00 AM - 5:00 PM | Friday 8:00 AM - 4:00 PM

January 2025

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 2025

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2025

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

April 2025

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May 2025

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June 2025

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

July 2025

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

August 2025

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

- Planning Commission Meeting
- Holiday (City Offices Closed)
- City Council Meeting
- Budget Study Sessions
- PPIC Meeting
- Early Holiday Closure (City Offices Closed at 12:00 PM)
- Boards & Commissions Interviews

WEEK 1 - FOLLOWING STAFF ON-DUTY

Manager on Duty: Ryan (RH)
Manager on Duty (back-up): Erik (EZ)

- ADMIN
Rachel • Haley • Joselynn • Rayvin
- PERMIT TECH
Cathy • Nancy
- CODE ENFORCEMENT
Emma • Fatemeh • Roy

- BUILDING INSPECTORS
Doug • Sean • Curtis
- PLANNERS
Elia • Justin • Ted • John
- BSA PLAN CHECK
Lorraine Jeffrey

WEEK 2 - FOLLOWING STAFF ON-DUTY

Manager on Duty: Adam (AF), Nhung (NH), Britny (BC)
Manager on Duty (back-up): Jaehee (JY), Ellisa (EH)

- ADMIN
Rayvin • Armando • Carianne
- PERMIT TECH
Briana • Elsa • Antonio
- CODE ENFORCEMENT
Ellisa • Fatemeh • Mary • Roy

- PLANNERS
Fel • Jaehee • Tari • Maricela
- PLAN CHECK
Ernesto
- TRAFFIC
Priscilla